

REORGANIZATIONAL MEETING MINUTES - DRAFT
EAST CLINTON FIRE DISTRICT
JANUARY 9, 2019

ATTENDEES:

Commissioners:

Stephen Forschler, Robert Trzcinski, Byron Calame, and Michael DiGiacomio
Arthur Weiland arrived at 7:35 p.m.

Treasurer: Robert Simon

Secretary: Karen Buechele

Absent: Accountant James Passikoff

Upon Motion made and seconded, the following resolution was approved: be it resolved to nominate Robert Simon as Temporary Chair of the Fire District.

Motion: Commissioner Trzcinski

Second: Commissioner Calame

Poll of Commissioners:

Robert Trzcinski Aye

Byron Calame Aye

Stephen Forschler Aye

Motion Carried 3-0

Treasurer Robert Simon called the meeting to order at 7:00 p.m.

The Oath of Office was administered by Judge Russell Tompkins to Michael DiGiacomio who signed his Oath of Office.

Upon Motion made, seconded and discussion held the following resolution was approved: be it resolved to nominate Stephen Forschler as the 2019 Chairman of the Fire District.

Motion: Commissioner Trzcinski

Second: Commissioner Calame

Poll of Commissioners:

Robert Trzcinski Aye

Byron Calame Aye

Michael DiGiacomio Aye

Stephen Forschler Aye

Motion Carried 4-0

Upon Motion made and seconded, the following resolution was approved: be it resolved to nominate Robert Trzcinski as the 2019 Vice-Chairman of the Fire District.

Motion: Commissioner Calame

Second: Chairman Forschler

Poll of Commissioners:

Robert Trzcinski Aye
Byron Calame Aye
Michael DiGiacomio Aye
Stephen Forschler Aye
Motion Carried 4-0

Upon Motion made and seconded, the following resolution was approved: be it resolved to nominate Karen Buechele as the 2019 secretary.

Motion: Commissioner Calame **Second:** Commissioner Trzcinski

Poll of Commissioners:

Robert Trzcinski Aye
Byron Calame Aye
Kevin Russell Aye
Stephen Forschler Aye
Motion Carried 4-0

Upon motion made and seconded for discussion, the following resolution was approved: be it resolved that the Secretary shall be paid a salary of \$20,000 for the year 2019 as per the 2019 budget.

Motion: Commissioner Calame **Second:** Commissioner Trzcinski

After some discussion regarding salary, Commissioner Calame suggested that if there are special projects that go above and beyond the normal responsibilities, additional compensation can be discussed on an individual basis.

Poll of Commissioners:

Robert Trzcinski Aye
Byron Calame Aye
Michael DiGiacomio Aye
Stephen Forschler Aye
Motion Carried 4-0

Upon Motion made, seconded and discussion held the following resolution was approved: be it resolved to appoint Roderick J. MacLeod of Gellert, Klein & MacLeod, LLP as the attorney for the Fire District for 2019.

Motion: Commissioner Forschler **Second:** Commissioner Trzcinski

Poll of Commissioners:

Barney Calame Aye
Michael DiGiacomio Aye
Robert Trzcinski Aye

Stephen Forschler Aye
Motion Carried 4-0.

Upon Motion made and seconded, the following resolution was approved: be it resolved to designate the Northern Dutchess News as the official newspaper of the District for 2019.

Motion: Commissioner Calame **Second:** Commissioner Trzcinski

Poll of Commissioners:

Barney Calame Aye
Michael DiGiacomio Aye
Robert Trzcinski Aye
Stephen Forschler Aye
Motion Carried 4-0.

Upon Motion made and seconded, the following resolution was approved: be it resolved to utilize The Bank of Millbrook as the official bank for the District.

Motion: Commissioner Trzcinski **Second:** Commissioner Calame

Commissioner Forschler commented that the Bank of Millbrook is one of the few banks that can collateralize deposits in excess of the FDIC minimum.

Poll of Commissioners:

Barney Calame Aye
Michael DiGiacomio Aye
Robert Trzcinski Aye
Stephen Forschler Aye
Motion Carried 4-0.

Upon Motion made, seconded and discussion held the following resolution was approved: be it resolved to designate with the authority Commissioner Forschler to audit the checks and financial records of the Fire District.

Motion: Commissioner Calame **Second:** Commissioner Trzcinski

Poll of Commissioners:

Barney Calame Aye
Michael DiGiacomio Aye
Robert Trzcinski Aye
Stephen Forschler Aye
Motion Carried 4-0.

Upon Motion made, seconded and discussion held, the following resolution was approved: be it resolved to designate with authority to sign checks Commissioner Trzcinski and Commissioner DiGiacomio to compliment Robert Simon, Treasurer.

Motion: Commissioner Calame

Second: Commissioner Trzcinski

Poll of Commissioners:

Michael DiGiacomio Aye
Barney Calame Aye
Robert Trzcinski Aye
Stephen Forschler Aye
Motion Carried 4-0.

Upon Motion made, seconded and discussion held the following resolution was approved: be it resolved to set the Commissioners Board Meeting dates as the following dates, time and places: The Wednesday following the second Monday of each month at 7:30 PM, at the East Clinton Fire Station as follows:

January	09	August	14
February	13	September	11
March	13	October	16
April	10	October	15 – Budget Hearing
May	15	November	13
June	12	December	10- Election
July	10	December	11

Motion: Commissioner Forschler

Second: Commissioner Trzcinski

Poll of Commissioners:

Robert Trzcinski Aye
Michael DiGiacomio Aye
Byron Calame Aye
Stephen Forschler Aye
Motion Carried 4-0

The schedule will be posted on the District and Town’s websites and posted on the bulletin board at the Firehouse.

Upon Motion made and seconded, the following resolution was approved: be it resolved to approve Memberships and Dues to the following associations:

- NYS Association of Fire Chiefs
- Association of Fire Districts – Dutchess County
- Fire Chiefs Council of Dutchess County
- FASNY

Motion: Commissioner Forschler

Second: Commissioner Trzcinski

Poll of Commissioners:

Byron Calame Aye
Michael DiGiacomio Aye
Robert Trzcinski Aye
Stephen Forschler Aye
Motion Carried 4-0

Upon Motion made and seconded, the following resolution was approved: be it resolved to approve authorization for the Treasurer, working in conjunction with Mr. Passikoff, to submit the Annual 2018 Treasurer’s report to Comptroller’s office by 2/28/19 (also known as AUD) for which Mr. Passikoff will submit a fee of \$750.

Motion: Commissioner Forschler **Second:** Commissioner Calame

After some discussion about the Treasurer working with the Board to do the AUD, it was decided to have Mr. Simon work one more year with Mr. Passikoff. If the AUD is not submitted by the due date, Mr. Passikoff will have to file for an extension and advise the Board of the filing.

Poll of Commissioners:

Robert Trzcinski Aye
Byron Calame Aye
Michael DiGiacomio Aye
Stephen Forschler Aye
Motion Carried 4-0

There was some discussion about surety bonds for commissioners and the treasurer to protect the district and citizens. The bonds come up in March. Commissioner Trzcinski did not think the bonding on the two signatories is necessary and not having it would save a substantial sum of money. Commissioner Calame thinks the Board should stay with the protection of the bonds on the two signatories. Chairman Forschler agreed and said his position is we are not insuring the person but the position so we should maintain the precedent.

Upon Motion made, seconded and discussion held the following resolution was made: be it resolved to approve the renewal of additional special bonds for the signatories and the bonds required by NYS for the commissioners with the District’s insurance company.

Motion: Commissioner Calame **Second:** Commissioner Trzcinski

After discussion, the motion was amended by Commissioner Calame and seconded by Commissioner Trzcinski as follows: be it resolved to approve the bonding for the two commissioners who sign the checks.

Poll of Commissioners:

Byron Calame Aye
Michael DiGiacomio Abstain
Robert Trzcinski Nay

Byron Calame Aye
Robert Trzcinski Aye
Michael DiGiacomio Aye
Arthur Weiland Aye
Stephen Forschler Aye
Motion Carried 5-0

Upon Motion made and seconded, the following resolution was approved: be it resolved to set the mileage rate for approved travel as the rate set by the Internal Revenue Service for 2019 and the travel allowances established by IRS Regulation 1542.

Motion: Chairman Forschler

Second: Commissioner Trzcinski

Poll of Commissioners:

Arthur Weiland Aye
Robert Trzcinski Aye
Michael DiGiacomio Aye
Byron Calame Aye
Stephen Forschler Aye
Motion Carried 5-0

Upon motion made, seconded and discussion held, the following resolution was approved: be it resolved any district vehicles used for company activities including fund raisers, drills, parades, classes, lectures, be on site or off site, calls and alarms, good Samaritan acts outside of the district, and other activities as approved by the Board are to be covered under VFBL with the onus on the Company and District Chiefs to come to a meeting for District approval prior to an event for approval.

Motion: Chairman Forschler

Second: Commissioner Trzcinski

Poll of Commissioners:

Byron Calame Aye
Michael DiGiacomio Aye
Robert Trzcinski Aye
Arthur Weiland Aye
Stephen Forschler Aye
Motion carried 5-0

Upon motion made, seconded and discussion held, the following resolution was approved: be it resolved any activities where the use of a vehicle is required of the Fire Department, for a social fund raiser or otherwise, in which a district vehicle does not leave the district where we can remain in service be given a blanket approval.

Motion: Commissioner Weiland

Second: Chairman Forschler

Motion: Chairman Forschler

Second: Commissioner Weiland

Poll of Commissioners:

Byron Calame Aye
Michael DiGiacomio Aye
Robert Trzcinski Aye
Arthur Weiland Aye
Stephen Forschler Aye
Motion Carried 5-0

Upon Motion made, seconded and discussion held the following resolution was approved: be it resolved that the Treasurer shall be paid a salary of \$12,000 for the 2019 year.

Motion: Chairman Forschler

Second: Commissioner Trzcinski

Commissioner Trzcinski added that Mr. Simon has been doing a lot of work that is not part of the treasurer's role.

Poll of Commissioners:

Byron Calame Aye
Michael DiGiacomio Aye
Robert Trzcinski Aye
Arthur Weiland Aye
Stephen Forschler Aye
Motion Carried 5-0

Upon Motion made, seconded and discussion held the following resolution was approved: be it resolved that the authorized rescue squad captains and district officers are pre-approved to spend up to \$500.00 as they see fit to maintain supplies without prior approval.

Motion: Chairman Forschler

Second: Commissioner Trzcinski

Poll of Commissioners:

Byron Calame Aye
Kevin Russell Aye
Robert Trzcinski Aye
Arthur Weiland Aye
Stephen Forschler Aye
Motion Carried 5-0

Upon Motion made, seconded and discussion held the following resolution was approved: be it resolved that the Board appoint Karen Buechele as LOSAP records keeper for the District for the year 2019 at a rate of \$25.00 per hour to be paid once annually in December. Commissioner Trzcinski noted we are way down on the cost loading compared to previous years.

Motion: Chairman Forschler

Second: Commissioner Calame

Poll of Commissioners:

Byron Calame Aye
Kevin Russell Aye
Robert Trzcinski Aye
Arthur Weiland Aye
Stephen Forschler Aye
Motion Carried 5-0

Upon Motion made, seconded and discussion held the following resolution was approved: be it resolved that the Board appoint Jim Passikoff of Passikoff and Scott, Certified Public Accountants, for the year 2019 at a rate of \$1,450 per month.

Motion: Chairman Forschler

Second: Commissioner Calame

Poll of Commissioners:

Byron Calame Aye
Kevin Russell Aye
Robert Trzcinski Aye
Arthur Weiland Aye
Stephen Forschler Aye
Motion Carried 5-0

Upon Motion made and seconded to adjourn the Reorganization Meeting at 8:12 p.m.

Motion: Commissioner Calame

Second: Commissioner Trzcinski

Poll of Commissioners:

Byron Calame Aye
Michael DiGiacomio Aye
Robert Trzcinski Aye
Arthur Weiland Aye
Stephen Forschler Aye
Motion Carried 5-0.

Respectfully submitted,

Karen Buechele, Secretary
East Clinton Fire District