

**EAST CLINTON FIRE DISTRICT**

December 11, 2019

**COMMISSIONERS MEETING – FINAL**

Regular Meeting 7:30 p.m.

**COMMISSIONERS IN ATTENDANCE:**

Stephen Forschler, Chairman  
Byron Calame  
Michael DiGiacomio  
Robert Trzcinski  
Arthur Weiland

**COMMISSIONERS ABSENT:**

**ALSO IN ATTENDANCE:**

Robert Simon, Treasurer  
Rod MacLeod, Attorney, arrived at 7:31 p.m.

Chairman Forschler called the meeting to order at 7:30 p.m. and explained to the public the process of reviewing the Vouchers and Financials.

**CORRESPONDENCE:**

- Wilmington Trust Statement of Account 06/01/18 through 10/31/19 – Commissioners copied
- Airgas dated November 29, 2019 – Automatic Lease Renewal information – To Mr. Simon
- NYS Association of Fire Chiefs 2020 Seminar Series Registration Form - to Chief Estes
- Ford Service Offers – to Kevin Russell
- NYS AFC Company Officers Leadership Training – to Chief Estes
- NYS Office for People with Developmental Disabilities dated November 11, 2019 – Fire safety awareness – 232 Clinton Hollow Road, Salt Point – to Chief Estes
- RBC Account Statement November 1, 2019 – November 30, 2019 – Commissioners copied
- PERMA – dated November 20, 2019 – Workers Comp Coverage – Bill attached - to Commissioner Trzcinski
- Mackey Butts & Wise dated December 2, 2019 – Bill for services rendered for Attorney for the district – Mr. Simon received a copy
- Gellert, Klein & MacLeod dated December 2, 2019 – Bill for services rendered for Attorney for the district – Mr. Simon received a copy
- Wilmington Trust – Statement of Account from 6/1/18 through 10/31/19 – Commissioners copied

**MINUTES:**

A motion was made by Chairman Forschler and seconded by Commissioner Calame to accept the November 13, 2019 regular meeting minutes as presented.

Commissioner Calame	Aye	Commissioner Weiland	Aye
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Commissioner DiGiacomio Aye Chairman Forschler Aye  
Commissioner Trzcinski Aye  
Motion carried 5-0

**FINANCIALS:**

Having reviewed the vouchers, a motion to pay the bills per the abstract dated as of November 30, 2019 was made by Chairman Forschler and seconded by Commissioner Trzcinski.

Commissioner Weiland Aye Commissioner Calame Aye  
Commissioner Trzcinski Aye Chairman Forschler Aye  
Commissioner DiGiacomio Aye

Motion carried 5-0. It is noted a bill has not yet been submitted from Rebillard. The bill for the cylinders, the attorney's bill and the secretary's LOSAP voucher has been received.

A motion was made by Chairman Forschler and seconded by Commissioner Weiland to accept the bank statement for the period ending on November 30, 2019 and in agreement with that noted on balance sheet as put forward by Mr. Passikoff with no exceptions.

Commissioner Calame Aye Commissioner Weiland Aye  
Commissioner DiGiacomio Aye Chairman Forschler Aye  
Commissioner Trzcinski Aye

Motion carried 5-0.

It is noted that Mr. Simon will need to make a transfer from general fund savings to general fund checking to pay the bills.

District Election – was held last night, December 10<sup>th</sup>. We now have two official legitimized reserve funds which is very encouraging. 173 people voted and the results were 90% in favor on all four referendums. Chairman Forschler thanked everyone for the hard work that went into the effort, especially by the commissioners. It was time well spent.

A motion was made by Chairman Forschler and seconded by Commissioner Calame to transfer to the capital improvement reserve fund \$381,283. Mr. Simon will make the transfer by the end of the year. The money will stay in the account it's in now but the name will be changed on the account from Building and Grounds to the Capital Improvement Reserve Fund. Mr. Simon said the account will remain the same as it is now as it now fulfills the requirements for a reserve fund. There is no money gotten from another source. Chairman Forschler said this account was treated as if it was a reserve fund but it wasn't. This action is formalizing the existing account. We are not moving any new money into the fund at this time.

Commissioner Calame Aye Commissioner Weiland Aye  
Commissioner DiGiacomio Aye Chairman Forschler Aye  
Commissioner Trzcinski Aye

Motion carried 5-0.

A motion was made by Chairman Forschler and seconded by Commissioner Trzcinski to transfer \$109,392.31 to the East Clinton Fire District Equipment Reserve Fund and rename the account accordingly. Chairman Forschler said it is currently named the equipment fund. We are just changing the name on the account. Because it was not a legitimized fund, the money was sitting in the general fund. This amount is in there in theory, we are legitimizing it.

Commissioner Weiland	Aye	Commissioner Calame	Aye
Commissioner Trzcinski	Aye	Chairman Forschler	Aye
Commissioner DiGiacomio	Aye		

Motion carried 5-0.

**FIRE POLICE:** Tim Odell N/A

**DEPARTMENT:** Monthly calls: 11 Year to Date: 86 with a total of 199 as of 11/30/19  
Chief Estes, on behalf of the entire chief staff, thanked the Board of Commissioners in its entirety for educating the public on the referendums. It was a job well done and is much appreciated.

Car 1 – Don Estes

- Drill will be on December 12<sup>th</sup> on ventilation. Out of date fire extinguishers are arriving tomorrow and we will be doing a live burn, hands on with old bottles that are out of compliance.
- The cascade system was equalized recently. We do not want everyone running the cascade system. It was equalized which means it was not properly operated. It is now back in service and all members have been advised that if you don't know how to operate it, don't.
- We will be providing coverage for Stanford for a large funeral on Friday from noon to midnight and Saturday from 8 a.m. to 6 p.m. We will be at the fire station at 0900 in the morning for a service. We are not stationing a vehicle at Stanford.
- We are doing the Santa run on December 21st with the company. This is not a fund raiser.

Car 2 – Jim Bathrick - Nothing additional to add.

Car 3 – Kevin Russell –

- 61 has a recall on the seats. He took it to Northeast. They checked it and found out it needed to be inspected so he took care of that and got a free oil change.
- 38-38 had a headlight out so he changed that.
- 38-12 is at Gooses because the check engine light is on and it didn't move as fast as it should on the last two calls. They did some readings on it and the problem appears to be something to do with fuel pressure.
- 68 has trouble with short power. The electrician will bring a plug.

- The generator has been shutting off. The electrician said it needs servicing. It's air cooled and is getting too hot. He wants to take the cover off as it might be a mouse nest which is not letting air get through to cool it down. The electrician may be coming down Friday to service it.
- Mr. Russell heard that Tim Odell gets mileage for running errands, picking up and dropping off. Both he and Mr. Bathrick do a lot of running around with their own vehicles. Can they get reimbursed on gas? Commissioner Trzcinski will check the policy book on that.

**SUPPORT: N/A**

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**RESCUE:** Bob Simon for Susan deHaan Monthly Calls: 9 Year to Date: 115 as of 11/31019

- One EMS assist call with a fire call.
- This week or next week we will take 38-7 to have the tires checked as they spun out during a call when there was snow on the ground so it may need new tires

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**MEMBERSHIP:** Ed Olson - N/A

- Nothing on membership
- Katherine Perry still needs to attend a board meeting to meet the commissioners. She is at an EMT class tonight.
- The company agreed to purchase the 1940 American LaFrance for \$1. Chairman Forschler will sign the bill of sale once it is prepared.
- Commissioner Trzcinski reminded Mr. Olson that the board is due an updated active member roster from the company no later than December 31, 2019. Mr. Olson needs to get with Chief Estes to the physical status. Commissioner Trzcinski reiterated that any time there is a change in active membership, the board needs an updated active member roster submitted to the secretary.

**SAFETY:** Chairman Forschler

- The August meeting minutes were approved at the last meeting. He submitted a copy to the secretary.
- No accidents up to that date.
- Minor corrective actions were taken.

**INSURANCE:**

Linda Flanagan appeared to give a minor presentation pertaining to workers compensation insurance, offering an alternative insurance to PERMA. She is a sales executive for Marshall and Sterling and Commissioner Trzcinski and Chief Estes met with her back in August. She has been writing policies for fire departments for 30 years and has 70 departments in the Hudson Valley. She has been a life member of the rescue squad for 16 years and her family is in fire service. VFBL is Volunteer Fireman's Benefit Law. It is for active volunteer firefighters and active volunteer firefighters with age restrictions who are between ages 16 and 18. She said get rid of

the label junior firefighter because junior firefighters are not covered. There are some exclusions, for example, social activities, but fund raisers are covered. Workers comp is for paid employees; VFBL is for volunteers. Commissioner Trzcinski said it would be helpful to have someone knowledgeable such as Linda on board to help get a new person up to speed which is very difficult as he is not going to be doing this forever. Commissioner Trzcinski requested loss runs from the district's current insurance carrier and Ms. Flanagan received a quote back from Fire Districts of NY Mutual. She said there are only a few carriers in the state that will write VFBL and PERMA is one, the state insurance fund is another and she went on to list a few more. She said there are three rating tiers. One is standard, two is a surcharged company, and three is a discounted company by 15% off standard rate. This district's loss runs are excellent which earns you a preferred rating. The down side is should your loss runs start to roll and you are kicked out of preferred, you drop down to standard. The severity and frequency of claims will needle you. She distributed a hand out. A claim will impact you for three years, three months typically. Commissioner Trzcinski does not think that is the case with PERMA which is a self-insured group so they have some latitude. Ms. Flanagan said for 2020, \$18,346 will be the cost for the VFBL. Independent contractors are not required to carry insurance if they don't have any employees. Workers compensation is \$938. Also, \$4,886 would get deducted because that was for covering an outside area (Town of Washington). She pointed out that the district has a safety committee and Chairman Forschler has taken the safety course and advanced safety course which helps with the preferred rating. If you have a claim, you call Ms. Flanagan and she will file the claim. If someone gets hurt, the chief, secretary or commissioner has to complete the member section of the claim form and someone with authority needs to sign it. Commissioner Trzcinski said there is a time limit to this. The PERMA policy automatically renews January 1. He asked about a penalty if we leave early. Ms. Flanagan said there will be a penalty, 5 or 10%, which still makes the change worth it. The board needs time to digest this and will look to making a decision at the January meeting. Ms. Flanagan said then you need to send a reservation of rights letter to PERMA which states you are reserving your rights to look at other opportunities for insurance and puts them on hold. Ms. Flanagan will send the proper verbiage to the secretary. As far as payment to PERMA which is due January 1, 2020, don't pay the bill in full. Mr. MacLeod suggested calling them and say you want to pay the installment plan. If it's monthly, it's viable but if it's semi-annual, it's not.

A motion was made by Chairman Forschler and seconded by Commissioner Trzcinski that the board send a reservation of rights letter to PERMA and authorize Mr. Simon to investigate a installment plan for the new PERMA policy effective 1/1/20 and authorize him to pay up to a two month installment. Commissioner Calame asked if the price will go up if we pay on installment. Ms. Flanagan said they may have a 1% charge for an installment plan. Ms. Flanagan said she also has an accident and sickness policy which supplements workers comp and VFBL.

Commissioner Calame	Aye	Commissioner Weiland	Aye
Commissioner DiGiacomio	Aye	Chairman Forschler	Aye
Commissioner Trzcinski	Aye		

Motion carried 5-0.

Ms. Flanagan will get the verbiage to the secretary who will put it on letterhead and send to Chairman Forschler. The board agreed to hold a workshop on January 8 at 7:00 with Ms. Flanagan. The secretary will post the legal notice.

**Swearing In** – will be before the re-organizational and regular meeting on January 15. The secretary can swear in the incoming commissioner and treasurer. Mr. MacLeod will provide the proper verbiage.

**Town of Washington status** - Chairman Forschler made the overture for this district to continue to cover the school. Mary Alex sent a communication from the 911 center to have us removed from those addresses. Chief Estes will contact 911 to check we if are on first dispatch as of January 1.

**Facilities Committee update** – Commissioner DiGiacomio has no update for this month.

**45/55 Waiver status** – Mr. MacLeod has no update.

**West Clinton agreement** – Commissioner Trzcinski will let Chairman Forschler know who the new chairman is after their re-organizational meeting so he knows who to contact.

**Active member reinstatement policy:** A motion was made by Commissioner Calame and seconded by Commissioner Weiland that the Reinstatement Section of the Active Member Policy shall be amended to add the following paragraph: “4. A reinstated individual, effective immediately, shall be considered a new Active Member.” In light of the approval just last night of the new Defined Contribution Program for new members as of January 1, 2020, the board authorizes the following one-time, limited exception to the Active Member Policy: Any current Active Members who fail to meet any of three numerical qualifications – drill attendance, responding to fire or rescue calls, or earning 50 points in one of the past three years – for 2019 is allowed until December 31, 2020 to qualify in those categories. I further move that the following language be added to No. 5 (physical examinations) in the list of basic qualifications: “Any current Active Member who fails to pass a physical examination shall immediately be barred from responding to calls or participating in drills or quick calls. She/he shall be allowed 90 days to seek a follow-up physical that could qualify them to continue as an Active Member without having to seek reinstatement.” Chairman Forschler asked if someone is downgraded as a result of a physical exam, is that a failure? Commissioner Calame said no. Chairman Forschler asked for clarification of the three numerical qualifications. Commissioner Calame said it was not clear until last night that there would be a new defined contribution plan. Let’s assume people are not watching – now there is a distinct change in the LOSAP – they should have a year’s grace period to get with the new requirements. His intent was if someone leaves

the status of active member and needs to seek reinstatement, they will be considered a new member and go into the new defined contribution plan. Chairman Forschler asked if that was legal. Mr. MacLeod said if you are vested (5 years of service) you cannot be unvested. If you have not been vested (less than five years), then you forfeit the one, two, three or four years. Commissioner Trzcinski said you can be vested and you are entitled to what you are vested up to, but we as a board can change the future. If you go inactive and come back a year or two later, the board has a right to say that person who is vested goes into the new plan. Mr. MacLeod asked what reinstatement is. Commissioner Calame said reinstatement is someone who left and went elsewhere and then comes back and re-applies. Mr. MacLeod asked what does reinstated mean. Commissioner Calame said if you haven't passed a physical, you must stop going to drills and calls. Mr. MacLeod said and if you get the physical, are you reinstated? Reinstatement needs to be defined. Commissioner Trzcinski said it is a deactivation and a reactivation. Commissioner Calame this is about the definition of an active member. If you are not an active member, you have to be reinstated at some point. We have an active member policy which defines an active firefighter in this district. The reinstatement is clear – when you don't qualify as of January 1 of a new year as an active member, then you are not an active member. You can be vested and have earned the benefits but you don't have to be an active member. If you are vested, you have those benefits until you die. Commissioner Calame said his intent is to provide a year of grace due to the changing of LOSAP plans. As far as physicals, if you don't pass a physical, you get 90 days to fix it without being pushed out of active member status. Chairman Forschler said there is a certain inference that if someone does not make the numerical criteria, he is negligent, uninformed or apathetic. We need to make allowances for life happens. Some years due to health, family employment issues, etc., they cannot participate as they would desire to. We need to offer a remedy for people who miss some numerical requirements to, at an accelerated pace without penalizing them by making them start from scratch, earn their way back in and rectify the issues. For example, if these people miss drills, give them a month or two to earn back up to two drills. The requirement for active member is six drills. If you make five drills and you are one drill short of meeting active member requirements, we need to remedy so someone that close does not have to start at ground zero. Commissioner Trzcinski said we can handle that if it is presented to us. Chairman Forschler said the board has the authority to override its policy. If the chief comes and say this person is really good and didn't make it, the board can override it. Commissioner Calame said that seems to be trying to re-write policy. If someone knows all year long what their numbers are, they need to take action or they can apply for personal leave which will exempt you from being held to those numerical qualifications for that year. That is a way to deal with special circumstances. Commissioner Weiland said that should give us and the chief the ability to deal with life as it happens. Commissioner Calame said a new active member has to join the new defined plan. The chief was a whole hearted supporter of drills and they can approach him for additional drills if they need it. Mr. MacLeod said if you have someone who is in the plan on 12/31 and doesn't meet the qualifications, he fixes that and comes back, then he was a participant on January 1 so it's not closed to him. Anyone who is a member on 12/31/19 and is in the defined benefit program, will still be in the defined benefit program if he goes away and comes

back. If someone is a participant on 12/31, they continue to be a participant even if they are not an active member. You are a participant even if you are not earning LOSAP points until you reach retirement age. If he leaves, he is still a participant. He comes back and wants to re-join, he needs to go through the process, but all during that time, he's been a participant. As long as you are in the plan, you are a participant. Commissioner Trzcinski said if you don't get your points for three years in a row, the law says you can't continue. It is East Clinton policy, not LOSAP. Commissioner Calame withdrew the motion with Commissioner Weiland's agreement.

**Defined contribution document preparation** - A motion was made by Commissioner Calame and seconded by Commissioner Weiland that the board authorize Penflex to prepare all needed documents for the new Defined Contribution Program for a fee of \$1,000. Someone has to spend a year and earn 50 points before they can be a participant in the new plan. No one will be penalized if this is not all in place by January/February.

Commissioner Weiland	Aye	Commissioner Calame	Aye
Commissioner Trzcinski	Aye	Chairman Forschler	Aye
Commissioner DiGiacomo	Aye		

Motion carried 5-0.

**LOSAP investment policy** – Chairman Calame provided two copies – one dated December 2008 and the other one which is titled “Proposed sample, Investment Policy Statement” and dated January 2020 which is the policy he is proposing for discussion. This item will be on the February agenda.

**Camera system** – Mr. Simon said the people who put the other camera in estimated about \$500 to hook up an additional camera. We have open slots as the box holds 16 and there are 8 being used. The \$500 includes the purchase of one camera and installation. Two would probably be required for a room the size of this meeting room.

A motion was made by Commissioner Trzcinski and seconded by Chairman Forschler that the board authorize up to \$1500 up for the purchase and installation of two cameras for this room.

Commissioner Calame	Aye	Commissioner Weiland	Aye
Commissioner DiGiacomo	Aye	Chairman Forschler	Aye
Commissioner Trzcinski	Aye		

Motion carried 5-0.

**Emergency One document** – Commissioner Trzcinski said the document came in right before the meeting and commented that TEK's prices are higher than all of these prices. Chairman Forschler asked if Emergency One has off hours for alcohol and drug testing and Commissioner Trzcinski said no. Chairman Forschler authorized Commissioner Trzcinski to pursue this further and look into the off hours then asked Mr. MacLeod how other districts handle off hours. Mr. MacLeod said most other districts put it in the hands of the police. The chief or officer in charge of the scene lets the police know this person needs to be drug tested and they take him

to the hospital. Chairman Forschler said he thinks the policy says if there is an accident, they need to be drug tested. Commissioner Trzcinski said we have to pay for that. Everyone should carry an ID card for VFBL and workers comp to cover a situation like this. All firefighters should carry one. If it is a minor incident, the officer will make the determination whether the testing is needed. Commissioner Calame said our policy says if there is an accident, there needs to be an alcohol test. Mr. MacLeod said since you have the policy in place, if you choose not to take the test, that works against you. As far as random drug testing, Mr. MacLeod said he would pay the testing place to do it. Commissioner Trzcinski asked how it is normally done throughout the county. Mr. MacLeod said the norm is that they go someplace and do it. Most districts don't do drug and alcohol testing unless it's a new member or there is a reason. Chairman Forschler said we have the authority to do it but it doesn't mean we have to do it. We should change the policy to say we can do it but don't have to and could start it at any time. Mr. MacLeod said if there is a reason to have someone tested, you have the right to do that. You would send them to the hospital. Commissioner Trzcinski said we need to think about this and talk to the chief officers.

**Defensive Driving** – A motion was made by Chairman Forschler and seconded by Commissioner Trzcinski that the district sponsor a defensive driving class for all members. The district will pay for the members and spouses and community members can come at their own expense.

Commissioner Calame	Aye	Commissioner Weiland	Aye
Commissioner DiGiacomio	Aye	Chairman Forschler	Aye
Commissioner Trzcinski	Aye		

Motion carried 5-0.

Chairman Forschler said we will get a signup sheet going at the next meeting.

**Architectural Plans** – A motion was made by Commissioner Calame and seconded by Commissioner Weiland that with the end of the year approaching, the Treasurer be directed to write off the "Firehouse Architectural Plans" asset of \$52,000 as of December 31, 2019.

Commissioner Trzcinski said the last time this was suggested, he wanted to keep it in front so it couldn't be inferred that it was hiding. Commissioner Calame thinks the scale and scope has declined to as what is being considered as Commissioner DiGiacomio's committee looks at the situation. He now believes the plans were on such a scale that they don't apply to the kind of structure that people are interested in now and thinks it should be written off. Another motivation is there are critics who still look at that. Chairman Forschler, who was ready to do this two years ago, said there will still be critics who will say let's take the magic wand and make it go away. Commissioner Trzcinski said some of that document set is valuable. Commissioner Weiland said assets have a time period. Commissioner Calame said we are talking about transparency and a clean financial statement is to be admired and appreciated. Commissioner DiGiacomio said he doesn't think critics should run the ship and it is still an asset – we have the plans – we may not use them but we have them.

Commissioner Weiland	Aye	Commissioner Calame	Aye
Commissioner Trzcinski	Nay	Chairman Forschler	Aye

Commissioner DiGiacomio    Nay  
Motion carried 3-2. The asset will be written off.

A motion was made by Commissioner Trzcinski and seconded by Commissioner Weiland to adjourn into executive Session at 9:18 p.m. to discuss a personnel issue.

Commissioner Calame	Aye	Commissioner Weiland	Aye
Commissioner DiGiacomio	Aye	Chairman Forschler	Aye
Commissioner Trzcinski	Aye		

Motion carried 5-0.

A motion was made by Commissioner Trzcinski and seconded by Commissioner Calame to return to public session at 9:36 p.m

Commissioner Weiland	Aye	Commissioner Calame	Aye
Commissioner Trzcinski	Aye	Chairman Forschler	Aye
Commissioner DiGiacomio	Aye		

Motion carried 5-0.

**Membership invoice** from the Association of Fire Districts – did not do this the last two years.

**Membership** – A motion was made by Chairman Forschler and seconded by Commissioner Weiland to accept Katherine Perry as a new member.

Commissioner Calame	Aye	Commissioner Weiland	Aye
Commissioner DiGiacomio	Aye	Chairman Forschler	Aye
Commissioner Trzcinski	Aye		

Motion carried 5-0.

The board agreed that the election results can be posted on the website and the commissioners thanked Mr. Simon for his work on the district website. Chairman Forschler commented that the public really appreciated the video of the information session.

Public comment

- Ed Olson said Millbrook’s meeting was last Thursday. Chairman Forschler said then he will talk to Mary Alex.
- Russ Tompkins clarified that the district no longer has a contract with the Town of Washington. Chairman Forschler said we are mutual aid but not for medical and we are not primary for fire.
- Chief Estes said the drills are based on training and OSHA. If somebody gets hurt in a fire or gets killed, Chief Estes will be on the hot seat. People have to make the six drills which is what saves him. But, life happens, and he believes that someone should not be removed or taken off the active member list if they miss a drill. They may not respond to a call, may not participate in quick call, and can’t make LOSAP points, until they have

made up that drill that they were lacking in 2019. If they lack one drill, let them make it up in 2020, that drill counts for 2019, and they can now respond. It is in the best interest of the board of fire commissioners to permit those people to make up that drill or two that are lacking before they are dismissed. Chief Estes is asking that a decision be made at this meeting to permit someone who is lacking a drill or two to make that drill or two up in 2020 for 2019. They would still have to make six drills in 2020. Life happens and we may be talking about people who are very valuable members. Chairman Forschler said the intent of the OSHA training is to keep people safe . Mr. Tompkins asked if there are specific subjects they need to cover on those drills that they are making up. Chief Estes said all of our drills may be a skill matter subject, the skill matter may not be OSHA. The drill has OSHA mixed with it, practicing skills with OSHA to familiarize everyone with scene safety. Mr. Tompkins said you need 50 points for the year for LOSAP. If it takes someone a few months to make up these two drills they missed, will it give them the ability to get the 50 points for that year. Chairman Forschler said LOSAP gives them the impetus to get the drills done in any given year. Commissioner Calame asked what are the requirements for OSHA and how do you count the OSHA. Chief Estes said all the sheets record time spent on OSHA training. OSHA has personal protect, scene safety, ladder safety, safe lifting, etc. It is measured in hours. Commissioner Calame asked what the basic requirements for 12 months are. Chief Estes said you have to count the modules. A two hour drill is always an hour of OSHA and four modules make up the rest of eight. Eight hours is enough for the year. Chief Estes said our OSHA training is better than what you get elsewhere. Chairman Forschler said drills you are running through a scenario at ¾ speed with the intent of developing safe practices. Commissioner Weiland said and when you do that, it sticks in your mind when you have to run at full speed. Chief Estes said any session less than two hours is not a drill and is considered training but that includes OSHA too. Chairman Forschler said it's better to have that person do the training and keep him/her safe. Chief Estes said it won't get abused.

A motion was made by Chairman Forschler and seconded by Commissioner Weiland that the board authorizes the chief to let people who have missed the active member numerical qualifications by a maximum of two drills or modules make up said drills or modules in the first two months of the year with the understanding that the person will not be performing any active member duties and will be prohibited from responding, participating in quick calls or training until such remedy is accomplished. The drills are to be made up before February 28, 2020 and the people are prohibited from responding. These people are contributors anyway and this is a tool to maintain membership and functionality.

Commissioner Weiland	Aye	Commissioner Calame	Nay
Commissioner Trzcinski	Aye	Chairman Forschler	Aye
Commissioner DiGiacomio	Aye		

Motion carried 4-1.

Chairman Forschler expressed his sincere thanks to Commissioner Weiland for his four years of service, saying he often had some very good perspectives that rounded the board out and has been a staunch contributor to the board.

Chairman Forschler said we need a physical ability policy – what we have is very defective. We have to start thinking about that. The policy seems to point people in two different directions and the list of activities expected are way higher in capability than what we really need.

A motion was made by Chairman Forschler and seconded by Commissioner Weiland to adjourn the meeting at 10:00 p.m. The next regular meeting of the Board of Commissioners will be held on Wednesday, January 15 at 7:30 p.m.

Respectfully submitted,

Karen Buechele, Secretary  
East Clinton Fire District