

**REORGANIZATIONAL MEETING MINUTES - FINAL**  
**EAST CLINTON FIRE DISTRICT**  
**JANUARY 13, 2021**

**ATTENDEES:**

Commissioners:

Stephen Forschler, Robert Trzcinski, Michael DiGiacomo, (arrived 7:14 p.m.) Russell Tompkins,  
Kevin Fierro

Treasurer: Robert Simon

Secretary: Karen Buechele

Attorney: Roderick MacLeod

Accountant: James Passikoff

Upon Motion made and seconded, the following resolution was approved: be it resolved to nominate Robert Simon as Temporary Chair of the Fire District.

**Motion:** Commissioner Trzcinski

**Second:** Commissioner Tompkins

**Poll of Commissioners:**

Robert Trzcinski                      Aye

Kevin Fierro                              Aye

Russell Tompkins                      Aye

Stephen Forschler                      Aye

Motion carried 4-0.

Treasurer Robert Simon called the meeting to order at 7:03 p.m.

Upon Motion made and seconded, the following resolution was approved: be it resolved to nominate Stephen Forschler as the 2021 Chairman of the Fire District.

**Motion:** Commissioner Trzcinski

**Second:** Commissioner Tompkins

**Poll of Commissioners:**

Robert Trzcinski                      Aye

Russell Tompkins                      Aye

Kevin Fierro                              Aye

Stephen Forschler                      Aye

Motion carried 4-0.

Upon Motion made and seconded, the following resolution was approved: be it resolved to nominate Robert Trzcinski as the 2021 Vice-Chairman of the Fire District.

**Motion:** Chairman Forschler

**Second:** Commissioner Tompkins

**Poll of Commissioners:**

Kevin Fierro                              Aye

Russell Tompkins                      Aye

Robert Trzcinski                      Abstain  
Stephen Forschler                      Aye  
Motion carried 3-0-1.

Upon Motion made and seconded, the following resolution was approved: be it resolved to nominate Karen Buechele as the 2021 secretary.

**Motion:** Chairman Forschler                      **Second:** Commissioner Trzcinski

**Poll of Commissioners:**

Russell Tompkins                      Aye  
Robert Trzcinski                      Aye  
Kevin Fierro                              Aye  
Stephen Forschler                      Aye  
Motion carried 4-0.

Upon motion made and seconded for discussion, the following resolution was approved: be it resolved that the Secretary shall be paid a salary of \$22,000 for the year 2021 as per the 2021 budget.

**Motion:** Chairman Forschler                      **Second:** Commissioner Fierro

**Poll of Commissioners:**

Russell Tompkins                      Aye  
Kevin Fierro                              Aye  
Robert Trzcinski                      Aye  
Stephen Forschler                      Aye  
Motion carried 4-0.

Upon motion made and seconded for discussion, the following resolution was approved: be it resolved to appoint Roderick J. MacLeod of Mackey, Butts & Wise LLP as the attorney for the Fire District for 2021.

**Motion:** Chairman Forschler                      **Second:** Commissioner Fierro

**Poll of Commissioners:**

Russell Tompkins                      Aye  
Robert Trzcinski                      Aye  
Kevin Fierro                              Aye  
Stephen Forschler                      Aye  
Motion carried 4-0.

Upon motion made and seconded, the following resolution was approved: be it resolved to designate the Northern Dutchess News as the official newspaper of the District for 2021. There have been no objections raised by the public as to the use of this newspaper.

**Motion:** Chairman Forschler                      **Second:** Commissioner Tompkins

**Poll of Commissioners:**

Russell Tompkins                      Aye



January	13	August	11
February	10	September	15
March	10	October	13
April	14	October	19 – Budget Hearing
May	12	November	10
June	16	December	14- Election
July	14	December	15

**Motion:** Chairman Forschler

**Second:** Commissioner DiGiacomio

**Poll of Commissioners:**

Robert Trzcinski           Aye  
 Russell Tompkins           Aye  
 Michael DiGiacomio       Aye  
 Kevin Fierro                Aye  
 Stephen Forschler         Aye  
 Motion carried 5-0.

The schedule will be posted on the District and Town’s websites and District Facebook page.

Upon Motion made and seconded, the following resolution was approved: be it resolved to approve Memberships and Dues to the following associations:

- NYS Association of Fire Chiefs
- Association of Fire Districts – Dutchess County
- Fire Chiefs Council of Dutchess County
- FASNY

**Motion:** Chairman Forschler

**Second:** Commissioner Trzcinski

**Poll of Commissioners:**

Russell Tompkins           Aye  
 Kevin Fierro                Aye  
 Robert Trzcinski           Aye  
 Michael DiGiacomio       Aye  
 Stephen Forschler         Aye  
 Motion carried 5-0.

Upon Motion made and seconded, the following resolution was approved: be it resolved to approve authorization for the Treasurer, working in conjunction with Mr. Passikoff, to submit the Annual 2020 Treasurer’s report to the Comptroller’s office by 2/28/21 (also known as AUD).

**Motion:** Chairman Forschler

**Second:** Commissioner Tompkins

**Poll of Commissioners:**

Robert Trzcinski           Aye  
 Michael DiGiacomio       Aye  
 Kevin Fierro                Aye

Russell Tompkins           Aye  
Stephen Forschler         Aye  
Motion carried 5-0.

Upon Motion made, seconded and discussion held the following resolution was made: be it resolved to approve the renewal of the Treasurer’s bonds with the District insurance company.

**Motion:** Chairman Forschler           **Second:** Commissioner Trzcinski

**Poll of Commissioners:**

Kevin Fierro               Aye  
Russell Tompkins         Aye  
Robert Trzcinski         Aye  
Michael DiGiacomio       Aye  
Stephen Forschler         Aye

Motion carried 5-0. Commissioner Trzcinski said he thinks we are all bonded. There is no independent bond for the treasurer with our current insurance company. It runs out in March so we won’t have to renew.

Upon Motion made, seconded and discussion held the following resolution was approved: be it resolved to appoint the 2021 Committees as follows:

**Motion:** Chairman Forschler           **Second:** Commissioner DiGiacomio

House Committee:	Commissioners Forschler and Fierro
Check Audit Committee:	Commissioners Tompkins, Fierro, Forschler
Apparatus Committee:	Commissioners DiGiacomio, Forschler
Policy Committee:	Commissioners Trzcinski, Tompkins, Forschler
Insurance Liaison:	Commissioners Forschler, Trzcinski
Medical Liaison (TEK):	Commissioner Forschler
LOSAP Liaison:	Commissioner Trzcinski
Safety Liaison:	Commissioner Forschler
Election:	Secretary Buechele
Website:	Treasurer Simon
Records Retention:	Commissioners Trzcinski, Tompkins
Annual Dinner:	Commissioners Forschler, DiGiacomio
Audit Liaison	Commissioner Trzcinski

**Poll of Commissioners:**

Michael DiGiacomio       Aye  
Russell Tompkins         Aye  
Robert Trzcinski         Aye  
Kevin Fierro               Aye  
Stephen Forschler         Aye  
Motion carried 5-0

Upon Motion made and seconded, the following resolution was approved: be it resolved to set the mileage rate for approved travel as the rate set by the Internal Revenue Service for 2021 and the travel allowances established by IRS Regulation 1542.

**Motion:** Chairman Forschler                      **Second:** Commissioner Trzcinski

**Poll of Commissioners:**

Michael DiGiacomio	Aye
Russell Tompkins	Aye
Robert Trzcinski	Aye
Kevin Fierro	Aye
Stephen Forschler	Aye

Motion carried 5-0

Upon Motion made and seconded, the following resolution was approved: be it resolved, any district vehicles used for district activities including classes or lectures on or off site, calls or alarms, drills or acts outside the district and other activities as approved by the board are to be covered under VFBL and that any active members participating in company activities including fundraisers and parades as approved by the district be covered under VFBL with the onus on the company and district chief coming to the Board of Commissioners meeting prior to the event for approval. Non-active members who participate in company activities would be covered under the district's general liability insurance.

**Motion:** Chairman Forschler                      **Second:** Commissioner Trzcinski

Commissioner Trzcinski said the notice needs to come to the board a meeting before the event takes place. Chairman Forschler has a list of events planned for 2021. Chief Estes said we can't pre-plan wakes or funerals. Commissioner Trzcinski said the board needs to talk to Mr. MacLeod on the parade portion relative to VFBL. We can vote on it but we need to talk to the attorney.

**Poll of Commissioners:**

Kevin Fierro	Aye
Russell Tompkins	Aye
Michael DiGiacomio	Aye
Robert Trzcinski	Aye
Stephen Forschler	Aye

Motion carried 5-0.

Upon motion made, seconded and discussion held, the following resolution was approved: be it resolved if any district vehicles will be taken out of the district for a company event, a company member must be at the Board of Commissioners meeting beforehand to obtain approval as recommended by the Chief of the District.

**Motion:** Chairman Forschler                      **Second:** Commissioner Tompkins

**Poll of Commissioners:**

Michael DiGiacomio	Aye
Kevin Fierro	Aye
Russell Tompkins	Aye
Robert Trzcinski	Aye
Stephen Forschler	Aye

Motion carried 5-0.

Upon Motion made, seconded and discussion held the following resolution was approved: be it resolved to permit the treasurer to pay in advance of audit, the following: lights & utilities, postage & freight, bond payments, re-occurring salaries, phone charges, health insurance, liability and other insurance charges, and other regularly recurring submittals by vendors .

**Motion:** Chairman Forschler

**Second:** Commissioner DiGiacomio

**Poll of Commissioners:**

Russell Tompkins	Aye
Michael DiGiacomio	Aye
Kevin Fierro	Aye
Robert Trzcinski	Aye
Stephen Forschler	Aye

Motion carried 5-0.

Upon Motion made, seconded and discussion held the following resolution was approved: be it resolved that the Treasurer shall be paid a salary of \$13,200 for the 2021 year.

**Motion:** Chairman Forschler

**Second:** Commissioner Trzcinski

**Poll of Commissioners:**

Russell Tompkins	Aye
Michael DiGiacomio	Aye
Kevin Fierro	Aye
Robert Trzcinski	Aye
Stephen Forschler	Aye

Motion carried 5-0.

Upon Motion made, seconded and discussion held the following resolution was approved: be it resolved that the authorized rescue squad captain and district chief are pre-approved to spend up to \$500.00 as they see fit to maintain supplies and other essential equipment without prior approval.

**Motion:** Chairman Forschler

**Second:** Commissioner Trzcinski

**Poll of Commissioners:**

Russell Tompkins	Aye
Robert Trzcinski	Aye
Michael DiGiacomio	Aye
Kevin Fierro	Aye
Stephen Forschler	Aye

Motion carried 5-0.

Upon Motion made, seconded and discussion held the following resolution was approved: be it resolved that the Board appoint Karen Buechele as LOSAP records keeper for the District for the year 2021 at a rate of \$25.00 per hour to be paid once annually in December.

**Motion:** Chairman Forschler

**Second:** Commissioner Trzcinski

**Poll of Commissioners:**

Michael DiGiacomio           Aye  
Robert Trzcinski            Aye  
Kevin Fierro                 Aye  
Russell Tompkins           Aye  
Stephen Forschler          Aye  
Motion carried 5-0

Upon Motion made, seconded and discussion held the following resolution was approved: be it resolved that the Board appoint Jim Passikoff of Passikoff and Scott, Certified Public Accountants, for the year 2021 at a rate of \$1,650 per month.

**Motion:** Chairman Forschler           **Second:** Commissioner DiGiacomio

**Poll of Commissioners:**

Michael DiGiacomio           Aye  
Robert Trzcinski            Aye  
Kevin Fierro                 Aye  
Russell Tompkins           Aye  
Stephen Forschler          Aye  
Motion carried 5-0

**Civilian appointments to the Facilities Committee:** Chairman Forschler appointed Arthur Weiland, Eliot Werner, and Bill Baldwin as the civilian representatives to the Facilities Committee.

A Motion was made and seconded to adjourn the Reorganization Meeting at 7:41 p.m. with the regular meeting to immediately follow.

**Motion:** Commissioner DiGiacomio   **Second:** Commissioner Trzcinski

**Poll of Commissioners:**

Russell Tompkins            Aye  
Robert Trzcinski            Aye  
Michael DiGiacomio         Aye  
Kevin Fierro                 Aye  
Stephen Forschler          Aye  
Motion carried 5-0.

Respectfully submitted,

Karen Buechele, Secretary  
East Clinton Fire District